

ORDINANCE NO. 18-1114

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY
OF BLACK DIAMOND, KING COUNTY, WASHINGTON,
ADOPTING THE BUDGET FOR CALENDAR YEAR 2019

WHEREAS, the Preliminary Budget was submitted to the City Council by the Mayor on November 2, 2018, and

WHEREAS, the City Council held Workstudy meetings and public hearings on the Budget on September 27, 2018, October 18, 2018, October 25, 2018 and November 8, 2018 and held Public hearings on November 8, 2018, November 15, 2018 and December 3, 2018; and

WHEREAS, the 2019 Budget must be adopted by 12/31/2018 for the City to have legal authority to pay employees and/or bills beginning January 1, 2019; and

WHEREAS, a copy of the Budget document was on file with the City Clerk for examination by the public during the time it was being considered by the City Council; now, therefore,

THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY,
WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. The annual budget of the City of Black Diamond for the 2019 calendar year, a reference copy of the document which is on file with the City Clerk and is posted on the city website, is hereby adopted at the fund level as the annual budget for the City of Black Diamond for the calendar year 2019.

Section 2. The budget and information contained herein remain provisional to the extent they are subject to mandatory bargaining with the City's collectively bargained employees as required by Washington law.

Section 3. The total estimated revenue from all sources and expenditures by fund as set forth in the 2019 budget document is adopted as follows:

City of Black Diamond 2019 Budget		Estimated Revenue	Estimated Expenditures
001	General Fund	8,454,859	8,454,859
101	Street Fund	355,495	355,495
107	Fire Impact Fee Fund	780,993	780,993
108	Transportation Benefit District Fund	125,228	125,228
109	Traffic Mitigation Fee Fund	198,005	198,005
401	Water Fund	5,516,086	5,516,086
407	Sewer Fund	1,646,962	1,646,962
410	Stormwater Fund	1,625,064	1,625,064
310	General Government Capital Projects Fund	1,492,472	1,492,472
320	Street and Public Works Capital Projects Fund	1,227,516	1,227,516
510	Internal Service Fund	410,913	410,913
Total 2019 Budget		\$21,833,593	\$21,833,593

Section 4. This Ordinance shall include the 2018 Budget Calendar and 2019 Salary Schedule as shown in the attachment as Exhibit A.

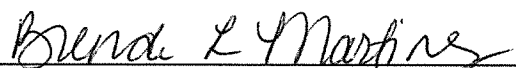
Section 5. This Ordinance shall be in full force and effect five days after its passage, approval, posting and publication in summary form as provided by law.

Passed by a majority of the City Council at a regular meeting on 6th day of December 2018.



 Mayor Carol Benson

Attest:



 Brenda L. Martinez, City Clerk

APPROVED AS TO FORM:

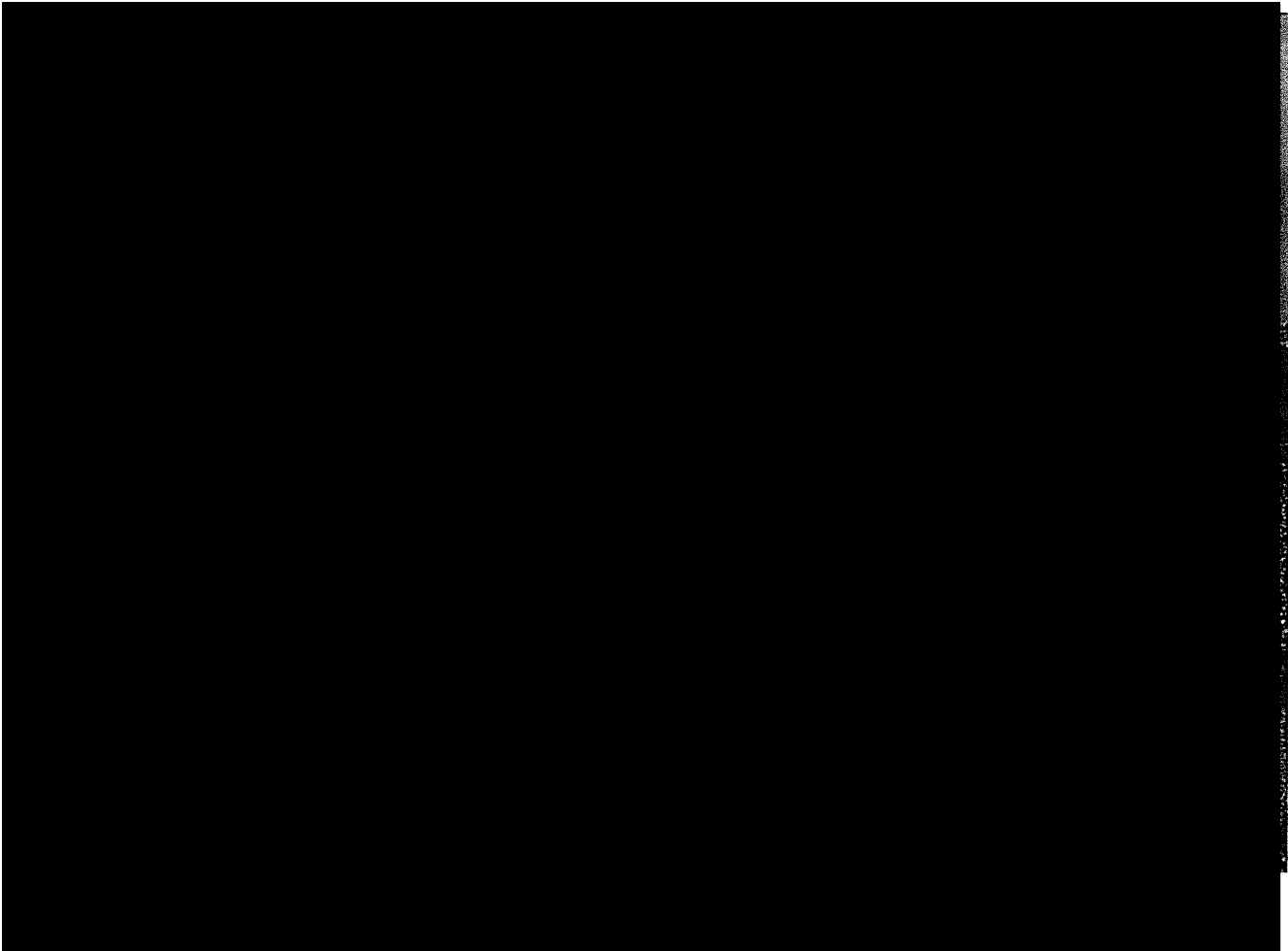
 David Linehan, City Attorney

Published: 12/11/2018
Posted: 12/10/2018
Effective Date: 12/16/2018

**Black
Diamond
Preliminary
Budget**

2019

Pacific Northwest Wildflowers



October 30, 2019

City Council and Black Diamond Residents,

It is my pleasure and honor as the Mayor of the City of Black Diamond to present the 2019 Preliminary Budget to both the City Council and the community at large. I along with staff have worked very hard to bring forward a balanced budget and I believe this document does an excellent job of blending values and goals with the financial realities that must always be considered.

The total 2019 Preliminary Budget for both Operating and Capital totals \$21,833,593, with the General Fund portion at \$8,454,859. The General Fund includes an increase to the Ending Cash and Investment Balance, budgeted at \$1,272,061. This amount equals 17.7% of operating expenditures which exceeds the policy adopted of at least a 10% ending balance. This higher Cash and Investment balance is especially important to Black Diamond as we are very dependent on receipt of Property Taxes in April and October. This is also important as the State Auditors measure a city's on-going "fitness" by making sure we maintain the budgeted ending balance within policy.

The General Fund, which is the main operating fund of the city, continues to support the safety of our citizens as a priority, with 53.4% of the operating budget planned for Police, Fire/EMS and the Court. 100% of property tax and other revenues are used to fund Public Safety. We are proud that the city of Black Diamond was recently ranked as the 2nd safest city in the State of Washington. This is a huge accomplishment and we will work to maintain this status while our city continues to grow.

The 2019 police budget includes an emphasis on traffic safety to include a commercial vehicle enforcement program and funding for two additional Police vehicles. Local and federal funds continue to support boating safety on Lake Sawyer, while donations help with the DARE program at the Black Diamond Elementary School.

A high priority is the purchase of a new Fire Engine in 2019. This is a long-awaited item and is funded by use of growth related Fire Impact Fees and a supporting city match.

A priority in the 2018 Budget was to provide the staffing needed to review and inspect the increase in building activity in Black Diamond. The Ten Trails development began to issue permits and building of homes as well as some commercial in 2018. A full time Building Official was hired in October of 2018 to process the permits, inspections and provide added emphasis on Code Enforcement in 2019. Along with several new in-fill residential developments, the Community Development Department is keeping busy.

We were fortunate to receive a State Transportation Improvement Board (TIB) Grant in 2018 to resurface over a mile of 224th Ave SE from the fire station to Sawyer Woods Elementary School. We also expect to complete in 2019 a new pedestrian trail from Morgan Street to Roberts Drive on the West side of Ginder Creek with County funds. A major upgrade of the communication and computer control system for the water and sewer system is expected to be completed in 2019.

Black Diamond Elected Officials

Mayor
Carol Benson
Expires 12/31/2021

Position 3
Janie Edelman
Mayor Pro Tem
Expires 12/31/2019

Position 1
Tamie Deady
Expires 12/31/2019

Position 4
Erin Stout
Expires 12/31/2021

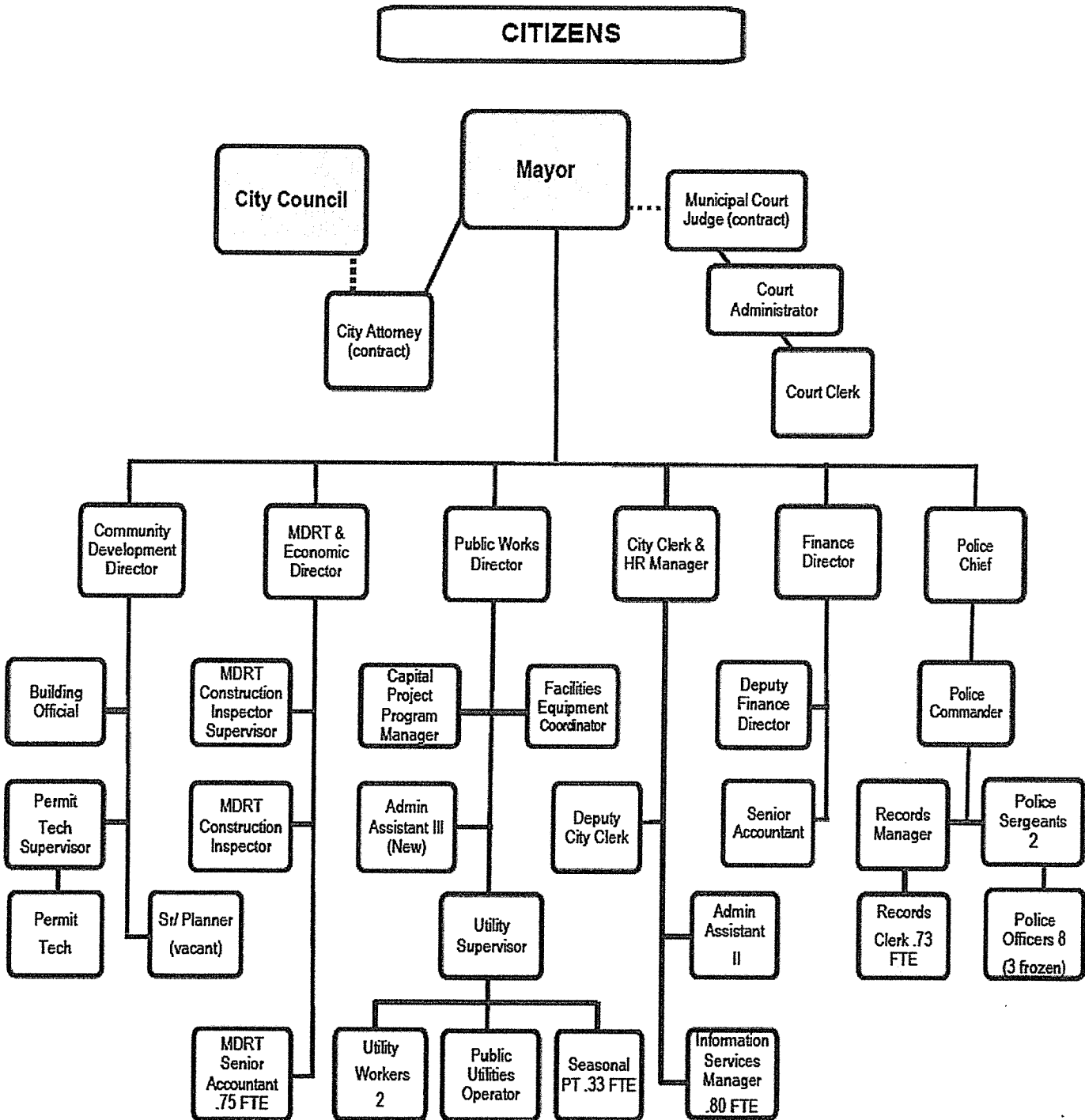
Position 2
Melissa Oglesbee
Expires 12/31/2021

Position 5
Chris Wisnoski
Term Expires after
2019 Nov. Election



Pinkfairies, also known as Ragged Robin 'Clarkia pulchella', is quickly identified by the distinct dark pink petals, each of which has 3 lobes

City of Black Diamond 2019 Organization Chart



This Chart represents budgeted positions for 2019 = 36.6 FTE

Each position is filled by 1 FTE, unless otherwise noted.

Black Diamond is served by Mountain View Fire and Rescue

- Elected Positions
- Contract

General Fund

The General Fund is the primary fund of the city. It is similar to a firm's general ledger account and records all assets and liabilities of the entity that are not assigned to a special purpose fund. It provides the resources necessary to sustain day-to-day city activities.



Alpine Collomia
A small midsummer Alpine flower

General Fund Preliminary Budget 2019		2018			2019		
		Budget	Actuals Thru August	Estimated Year End	Prelim Budget	\$ Budget Change	% Budget Change
REVENUE							
1	Beginning Cash and Investments	1,161,717	1,217,656	1,217,656	1,366,173	204,456	17.6%
2	General Property Taxes	1,534,740	870,125	1,547,900	1,646,137	111,397	7.3%
3	Sales Taxes	655,000	383,799	600,000	660,000	5,000	0.8%
4	Utility Tax and Gambling Tax	641,650	419,127	626,850	678,914	37,264	5.8%
5	Cable Franchise Fees	76,500	54,602	78,500	80,000	3,500	4.6%
6	Business License	23,500	26,509	27,000	31,000	7,500	31.9%
7	Liquor Excise Tax	21,328	15,971	21,300	22,000	672	3.2%
8	Liquor Board Profits	35,937	17,961	35,000	36,000	63	0.2%
9	KC EMS Levy, Recycle Grants & Misc	74,500	77,372	72,500	74,000	(500)	-0.7%
10	State Sales Tax Assistance	95,000	7,538	15,000	-	(95,000)	-100.0%
11	Community Development Rev	794,750	835,750	951,000	902,550	107,800	13.6%
12	Police Department Revenue	269,339	267,595	341,494	379,900	110,561	41.0%
13	Municipal Court Revenue	195,275	93,452	135,000	151,350	(43,925)	-22.5%
14	Charges for Services & Misc Rev	32,650	24,264	28,895	35,930	3,280	10.0%
15	Parks Revenue	36,900	28,554	33,400	35,400	(1,500)	-4.1%
16	Cemetery Revenue	12,600	4,700	5,200	6,000	(6,600)	-52.4%
17	Funding Agreement - MDRT	878,088	725,279	878,088	829,505	(48,583)	-5.5%
	Total Operating Revenues	5,377,757	3,852,598	5,397,127	5,568,686	190,929	3.6%
18	Dev Reimburse-MDRT Consultants	975,000	403,970	975,000	1,520,000	545,000	55.9%
	TOTAL GENERAL FUND SOURCES	7,514,474	5,474,224	7,589,783	8,454,859	940,385	12.5%
		2018			2019		
		Budget	Actuals Thru August	Estimated Year End	Prelim Budget	\$ Budget Change	% Budget Change
EXPENDITURES							
1	Legislative - Council	15,881	7,053	13,300	16,174	293	1.8%
2	Executive - Mayor	14,967	9,957	14,760	15,663	696	4.7%
3	Administrative Services	496,372	380,895	482,200	525,746	29,374	5.9%
4	Legal Services	162,500	157,285	223,500	156,500	(6,000)	-3.7%
5	Prosecuting Atty and Public Defender	85,250	45,825	77,400	83,500	(1,750)	-2.1%
6	Municipal Court	280,055	168,495	258,000	276,268	(3,787)	-1.4%
7	Police Department	1,944,007	1,287,788	1,895,000	2,071,435	127,428	6.6%
8	Fire Department	540,300	275,873	571,750	558,650	18,350	3.4%
9	EMS/Recyl/Anim Cont/Mental Health	28,957	23,899	29,000	32,000	3,043	10.5%
10	Master Development Review Team	878,088	543,235	789,000	829,505	(48,583)	-5.5%
11	Community Development	807,199	385,539	670,200	854,323	47,124	5.8%
12	Facilities	124,931	82,982	126,500	127,370	2,439	2.0%
13	Parks Department	97,494	53,119	87,000	101,914	4,420	4.5%
14	Cemetery	19,247	9,598	11,000	13,750	(5,497)	-28.6%
	Total Operating Expenditures	5,495,248	3,431,540	5,248,610	5,662,798	167,550	3.0%
15	Developer MDRT Consultants	975,000	361,092	975,000	1,520,000	545,000	55.9%
	Total Expenditures	6,470,248	3,792,633	6,223,610	7,182,798	712,550	11.0%
16	Ending Cash and Investments	1,044,226	1,681,591	1,366,173	1,272,061	227,835	21.8%
	TOTAL GENERAL FUND USES	7,514,474	5,474,224	7,589,783	8,454,859	940,385	12.5%

General Fund Revenue

The General Fund budget refers to the expenditures and revenues associated with the delivery of city services in Black Diamond that are funded with property, sales, and utility taxes, charges & fees, and state shared revenues. Services provided under the General Fund include police and fire, municipal court, parks maintenance, building permits, development review and administrative functions in the city. The General Fund includes close to one half of Black Diamond’s total budget.

Top Twenty General Fund Revenue Sources

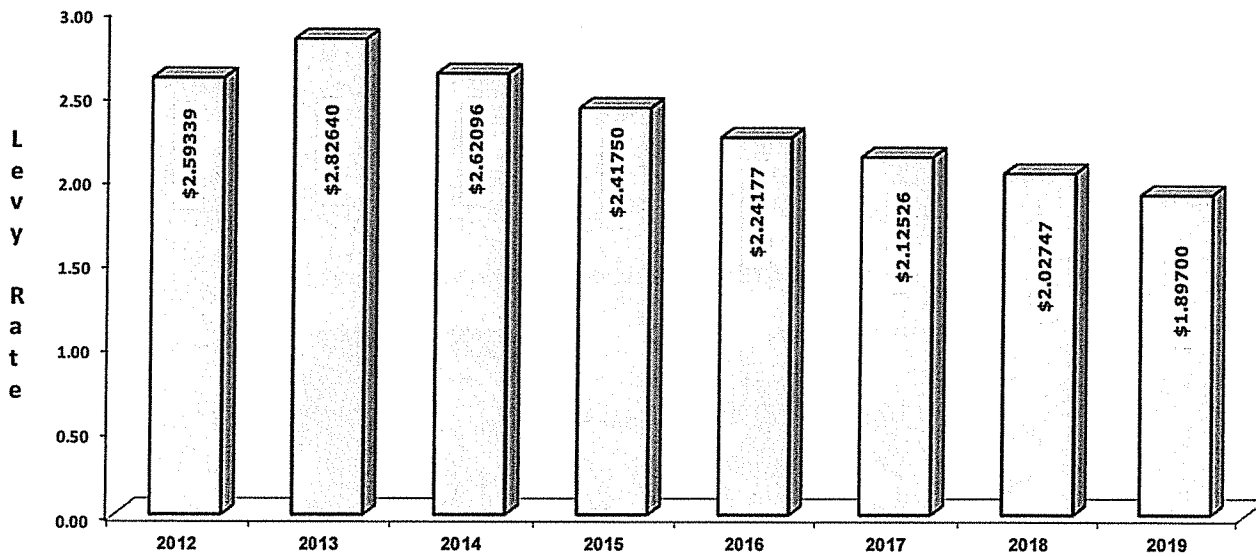
1	General Property Taxes	1,646,137
2	Sales Taxes	660,000
3	Building Permits	650,000
4	Electric Utility Tax	260,000
5	Police Traffic School Fees	170,000
6	Municipal Court Fees	151,350
7	Plan Check Review Fees	140,000
8	Local Criminal Justice Funds	127,000
9	Court Traffic Infractions	95,000
10	Stormwater Utility Tax	82,000
11	Cable Utility Tax	82,000
12	Water Utility Tax	80,000
13	Cable Franchise Fees	80,000
14	Telephone Utility Tax	70,000
15	KC EMS VLS Contract	60,000
16	Sewer Utility Tax	54,600
17	Solid Waste Utility Tax	44,814
18	Liquor Board Profits	36,000
19	Business Licenses	31,000
20	LGIP Interest on Investments	25,000



Property taxes make up 55% of the General Fund’s tax revenue and estimated to generate \$1,646,137 in revenue for the city in 2019. All revenues from property taxes go directly to the General Fund to support public safety for police, fire protection and emergency services. Black Diamond depends heavily on property tax collections, as the city has a small commercial base for generating sales tax revenue.

In Washington cities such as Black Diamond, property tax increases are limited to a 1% total dollar annual increase per year unless voters approve a lid-lift or larger percent increases plus any property tax from new construction. King County sets assessed valuation on property and calculates levy rates. Each taxing authority receives a portion of the tax amount, which King County collects and then passes on. In Black Diamond, there are four school districts with separate rates, so depending on which school district the property is in, the taxing amount will vary.

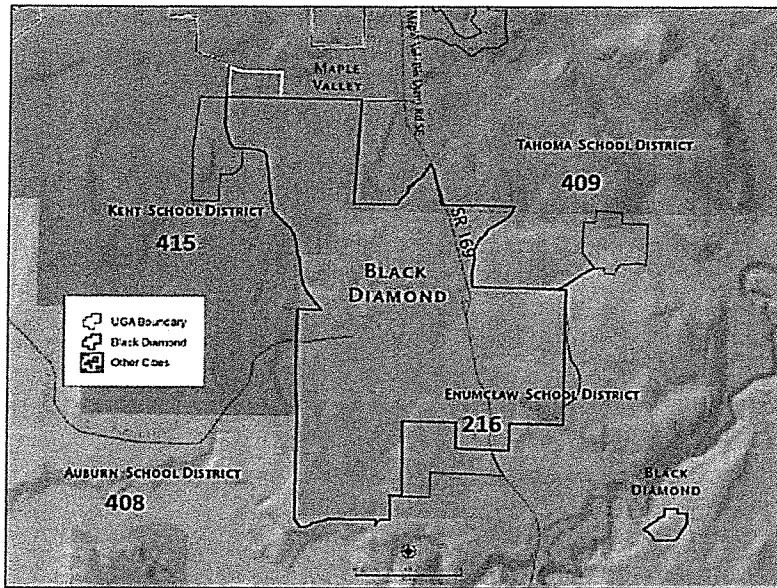
Property Tax Collection and Levy Rate History



Regular Levy Base	1,360,492	1,373,558	1,400,391	1,438,114	1,462,890	1,481,033	1,508,687	1,535,244
1% Increase	13,605	13,736	14,004	14,381	14,629	14,810	15,087	15,352
New Construction	6,461	4,256	11,833	3,145	11,905	13,378	11,470	95,541
Annexations								
Adjustments	-6,999	8,841	11,886	5,137	-14,074	-534	698	
Total Property Taxes	\$1,373,558	\$1,400,391	\$1,438,114	\$1,460,777	\$1,475,350	\$1,508,687	\$1,535,942	\$1,646,137
Levy Rate per \$1000 AV	\$ 2.59339	\$ 2.82640	\$ 2.62096	\$ 2.41750	\$ 2.24177	\$ 2.12526	\$ 2.02747	\$ 1.89700
Allowable Levy	3.10	3.10	3.10	3.10	3.10	3.10	3.10	3.10
Assessed Valuation	\$539,094,772	\$501,195,551	\$552,587,146	\$595,242,973	\$659,796,088	\$706,829,627	\$757,566,459	\$867,760,447

Please note: 2019 numbers are preliminary

School Districts in Black Diamond



The total property tax rates in Black Diamond vary because of the four different school districts within our city limits.	Enumclaw	Tahoma	Kent	Auburn
2018 Rates				
Local School District	4.27	5.42	4.19	6.30
Washington State for Schools Part 1	1.91	1.91	1.91	1.91
McCleary Decision for Schools Part 2	1.01	1.01	1.01	1.01
King County	1.33	1.33	1.33	1.33
City of Black Diamond	2.03	2.03	2.03	2.03
Port of Seattle	.14	.14	.14	.14
Library District	.41	.41	.41	.41
Emergency Medical Services	.24	.24	.24	.24
King County Flood Levy	.11	.11	.11	.11
Total Levy Rate 2018	\$11.45	\$12.60	\$11.37	\$13.48
<i>2017 Total Levy Rates</i>	<i>11.05</i>	<i>12.36</i>	<i>11.35</i>	<i>13.27</i>

Sales Tax revenue for the 2019 budget is forecast to be \$660,000 or 22% of General Fund tax revenue. For every \$100 spent in Black Diamond, \$8.60 is collected by the State and is shared by various jurisdictions. These jurisdictions include our city, Washington State, King County and Criminal Justice programs. Black Diamond receives a bit less than 10% of the total.

Black Diamond’s sales tax revenues are dependent on retail sales of products and services sold or delivered to Black Diamond, as well as tax on new construction material. In fact, a considerable portion of our sales taxes are collected for construction services such as installing, repairing, cleaning, improving and other home services. Sales Tax Collection comparison in Black Diamond since 2011:

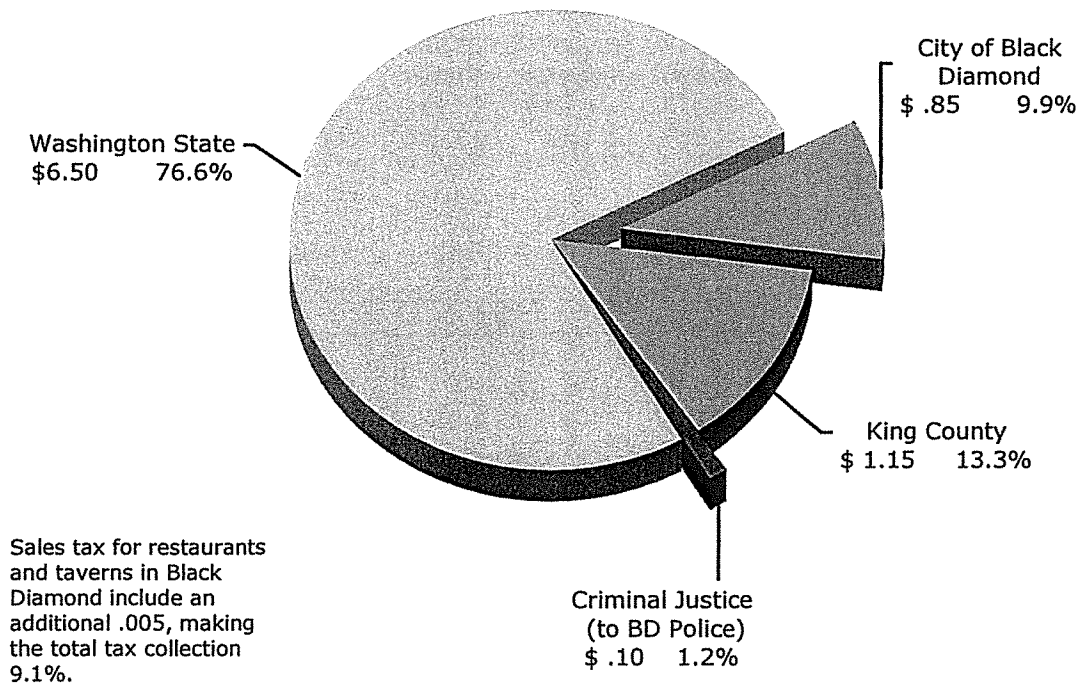
2012	2013	2014	2015	2016	2017	2018 Est	2019 Budget
\$262,974	\$290,795	\$302,927	\$311,927	\$447,147	\$599,718	\$600,000	\$660,000

City of Black Diamond

2019 Sales Taxes

Taxed amount is 8.6% of retail sales

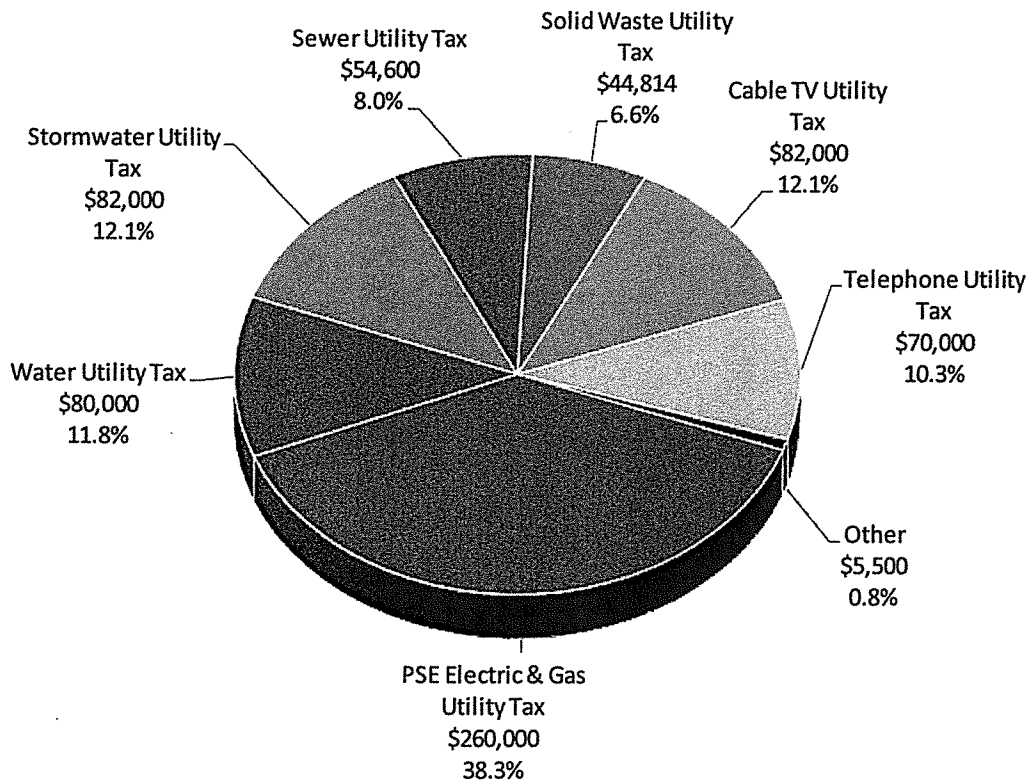
Based on a \$100 sale, retail sales tax collected is \$8.60, and is distributed the following way:



Utility Taxes are collected for the city at the rate of 6% for electrical, telephone, cable TV, sewer, water and gas utilities. The stormwater utility tax is 18%. The Ten Trails development is driving the increase in this revenue source, primarily due to Water Utility Taxes from irrigation.

General Fund Utility Taxes		Actual 2015	Actual 2016	Actual 2017	Budget 2018	2018 Estimated Year End	2019 Preliminary Budget	Budget \$ Change	Budget % Change
1	PSE Electric & Gas Utility Tax	214,323	225,324	245,985	250,000	250,000	260,000	10,000	4.0%
2	Water Utility Tax	45,137	46,620	48,304	50,000	56,000	80,000	30,000	60.0%
3	Stormwater Utility Tax	64,348	66,346	70,922	72,000	73,000	82,000	10,000	13.9%
4	Sewer Utility Tax	45,400	47,192	50,375	53,000	52,000	54,600	1,600	3.0%
5	Solid Waste Utility Tax	36,716	44,744	46,854	48,500	43,730	44,814	(3,686)	-7.6%
6	Cable TV Utility Tax	78,378	82,922	87,934	89,000	80,000	82,000	(7,000)	-7.9%
7	Telephone Utility Tax	96,506	85,883	77,071	75,000	65,000	70,000	(5,000)	-6.7%
8	Gas Utility Tax	289	212	209	250	120	100	(150)	-60.0%
9	Pull Tabs and Punch Board Tax	2,866	3,907	5,086	3,900	7,000	5,400	1,500	38.5%
10	Total GF Utility Taxes	\$583,962	\$603,152	\$632,739	\$641,650	\$626,850	\$678,914	37,264	5.8%

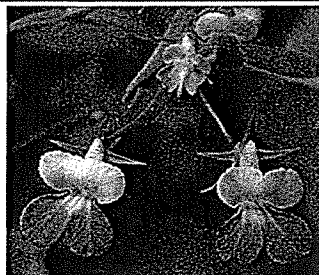
General Fund Utility Taxes
\$678,914



Police Department Revenue includes intergovernmental funding from criminal justice funds and payments for police services provided by the city to other governmental entities. Other revenue includes traffic school, which has increased considerably due to recent emphasis on the program, gun permits and fingerprinting revenue as well as donations and other minor sources. An increase in the criminal justice distribution is also expected next year. Grants we are applying for in 2019 include:

- **Marine, Washington State Parks** – the City receives annual monies from the State, divided amongst King County agencies, from VRF (vessel registration fees). In 2018, we received \$12,200, and an additional \$13,313 in federal grant funds to support our patrol of Lake Sawyer. Because our officers do an excellent job with our marine program (education, outreach and inspections), we have been able to secure federal grant monies, which has allowed us to carry over our VRF funds for several years. We do not know what, if any federal funds, will be offered in 2019.
- **Traffic Safety Equipment funds** – The WA. State Traffic Safety Commission usually offers grant money to purchase traffic safety equipment such as radars, lidars, and portable breath tests. This year, with funding offered, we will request two new radar units.
- **Traffic Safety (including DUI/seatbelt emphasis) and CIT Crisis Intervention Training (staffing reimbursement for backfill)** – This funding is received through the WA. State Traffic Safety Commission for overtime to conduct emphasis patrols. These patrols typically cover a target area of DUI enforcement, seatbelt, distracted driving, and speeding. The amount varies each year, but we hope to get approved for approximately \$9000 for the 2018-2019 year.
- **BJA Bulletproof Grant**- This federal grant, when applied for and approved covers the cost of half of a bulletproof vest (approximately \$500). We continue to apply for and obtain BJA vest funds every year.

Police Department Revenue	Actual 2015	Actual 2016	Actual 2017	Budget 2018	2018 Estimated Year End	2019 Preliminary Budget	Budget \$ Change	Budget % Change
1 Criminal Justice Distribution	112,697	121,268	125,644	126,639	126,500	135,200	8,561	6.8%
2 Police Traffic School Fee	23,672	83,435	47,528	100,000	163,000	170,000	70,000	70.0%
3 Vessel Registration Boat Safety	12,515	12,073	11,533	13,000	11,500	13,000	-	0.0%
4 Police Grants	5,154	16,776	22,801	18,500	20,000	22,000	3,500	18.9%
5 Electronic Home Monitoring	3,740	583	240	1,200	100	100	(1100)	-91.7%
6 Police Records and Services	585	359	454	500	450	300	(200)	-40.0%
7 Gun Permits and Fingerprinting	1,357	2,522	2,453	3,300	2,500	2,300	(1000)	-30.3%
8 Donations	500	510	500	500	500	500	0	0.0%
9 Reimbursements & Refunds	24,918	12,236	70,626	5,700	17,000	36,500	30,800	540.4%
10 Total Police Revenue	\$185,138	\$249,762	\$281,779	\$269,339	\$341,550	\$379,900	\$110,561	41.0%



Sticky Blue Eyed Mary

The **Funding Agreement Revenue** is Master Planned Development Team revenue that covers ongoing costs in 2018.

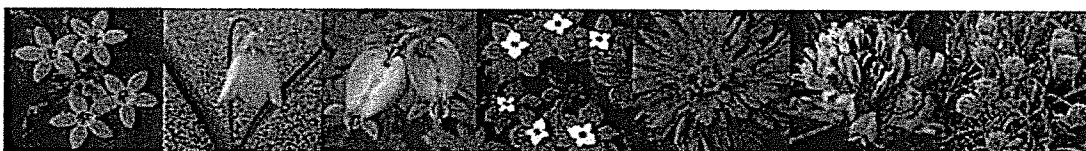
Funding Agreement Revenue	Actual 2015	Actual 2016	Actual 2017	Budget 2018	2018 Estimated Year End	2019 Preliminary Budget	Budget \$ Change	Budget % Change
1 Funding Agreement	764,250	690,367	627,203	878,088	878,088	829,505	(48,583)	-5.5%
2 Total Funding Operating Revenue	\$764,250	\$690,367	\$627,203	\$878,088	\$878,088	\$829,505	(\$48,583)	-5.5%

Funding Agreement Consultant Revenue	Actual 2015	Actual 2016	Actual 2017	Budget 2018	2018 Estimated Year End	2019 Preliminary Budget	Budget \$ Change	Budget % Change
1 Building and Plan Checks				400,000	400,000	300,000	(100,000)	-25.0%
2 Planning Services Reimburse						50,000	50,000	
3 Fiscal Reimbursement	731			10,000	10,000	10,000	0	0.0%
4 Civil Engineer Reimbursement	380,810	137,782	469,644	375,000	375,000	575,000	200,000	53.3%
5 Traffic Reimbursement	(11,400)	14,114	13,360	15,000	15,000	400,000	385,000	2566.7%
6 Legal Reimbursement	47,937	19,483	29,535	50,000	50,000	50,000		
7 Environmental Reimbursement	22,733	4,435	2,750	30,000	30,000	30,000		
8 Geotech Reimbursement	3,660	19,066	47,455	15,000	15,000	25,000	10,000	66.7%
9 Surveyor Reimbursement	7,385	1,674	3,326	30,000	30,000	30,000		
10 Hearing Exam Reimbursement	16,724	32,459	3,197	50,000	50,000	50,000		
11 Total Funded Consultants	\$468,580	\$229,013	\$569,268	\$975,000	\$975,000	\$1,520,000	\$545,000	55.9%

Beginning General Fund Revenue is the money in the city's cash and investment accounts that carry over from the prior year's ending balance after all expenditures.

Beginning Cash and Investments	Actual 2015	Actual 2016	Actual 2017	Budget 2018	2018 Estimated Year End	2019 Preliminary Budget	Budget \$ Change	Budget % Change
1 Beginning Cash and Investments	842,524	1,047,153	1,336,570	1,036,717	1,154,656	1,303,173	266,456	25.7%
2 Beginning Developer	190,103	192,700	118,500	125,000	63,000	63,000	(62,000)	-49.6%
3 Total Beginning Fund Balance	\$1,032,627	\$1,239,853	\$1,455,070	\$1,161,717	\$1,217,656	\$1,366,173	\$204,456	17.6%

Total General Fund Sources of Revenue	Actual 2015	Actual 2016	Actual 2017	Budget 2018	2018 Estimated Year End	2019 Preliminary Budget	Budget \$ Change	Budget % Change
1 Grand Total Gen Fund Sources	\$5,498,629	\$5,755,975	\$6,451,728	\$7,514,474	\$7,589,783	\$8,454,859	\$940,385	12.5%



General Fund – Department Level Expenditure Summaries

Legislative – City Council - Expenditures

This department budget supports the five Councilmembers who are elected to serve four-year terms at large and represent all Black Diamond residents.

The City Council accomplishes city business during regular meetings and work studies each month. Council duties include approving the annual budget, authorizing inter-local agreements and contracts and deliberating on and passing ordinances and resolutions to set city policies. Four Councilmembers receive a stipend of \$160 per month, and the Mayor Pro Tem receives \$200 per month.

Legislative - City Council Expenditures	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1 Wages	10,080	10,080	10,080	5,040	10,080	0	0.0%
2 Benefits	835	826	836	412	829	(7)	-0.8%
3 Salaries and Benefits	10,915	10,906	10,916	5,452	10,909	(7)	-0.1%
4 Charges for Services	1,983	1,712	4,965	1,601	5,265	300	6.0%
5 Total Legislative Expenditures	\$12,897	\$12,618	\$15,881	\$7,053	\$16,174	293	1.8%

Executive – Mayor's Office - Expenditures

The Mayor is the Chief Executive Officer of Black Diamond and is directly elected by popular vote by the citizens of Black Diamond for a four-year term. Mayoral duties include overseeing city administration, presiding over all meetings of the Council, signing and enforcing all ordinances, appointing and removing appointed officials, signing contracts entered into by the city, and representing the city in meetings and events held outside of Black Diamond.

The Mayor is paid a stipend of \$1,000 per month. Charges for Services include training, workshops and dues for the Association of Washington Cities Annual Conference and the Mayor's Exchange.

Executive - Mayor's Office Expenditures	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1 Wages	12,000	12,000	12,000	8,000	12,000	0	-
2 Benefits	1,077	1,055	1,067	706	1,063	(4)	-0.4%
3 Salaries and Benefits	13,077	13,055	13,067	8,706	13,063	(4)	-0.03%
4 Office and Operating Supplies			100		100	0	-
5 Charges for Services	1,335	667	1,800	1,251	2,500	700	38.9%
6 Total Mayors Office Expenditures	\$14,412	\$13,723	\$14,967	\$9,957	\$15,663	\$696	4.7%

Legal Department – Expenditures

The City Attorney provides civil legal service, preparing and review of ordinances and other legal documents to which the city is a party, maintaining up-to-date legal research materials including pending and adopted state legislation with municipal impact and personnel matters. A percentage of legal costs are shared with the MDRT, Street and Utility Fund budgets.

Legal Service Expenditures	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1 General Government	52,952	43,724	60,000	24,699	64,000	4,000	6.7%
2 Lawsuits and Public Disclosures	18,675	257,446	90,000	114,110	40,000	(50,000)	-55.6%
3 Employment and Union Contracts	18,652	21,164	12,500	18,016	22,500	10,000	80.0%
4 Code Enforcement					30,000	30,000	
5 Total Legal Service Expenditures	\$90,279	\$322,334	\$162,500	\$156,825	\$156,500	(\$6,000)	-3.7%

Municipal Court - Expenditures

The Black Diamond Municipal Court is one of limited jurisdiction. The Court operates adjacent to the Police Department on Lawson Street. Court cases involve infractions, misdemeanors and gross misdemeanors. Other matters such as felony cases are filed and disposed of in King County Superior Court.

Court is in session and is open to the public the 2nd and 4th Wednesday of each month. Budget for the Court includes contracted services provided by a Judge, a Court Administrator and a full time Court Clerk. Budget is also provided for security and other miscellaneous expenses such as interpreters, office supplies and training.

Municipal Court Expenditures	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1 Wages	86,414	106,907	145,481	88,319	141,881	(3,600)	-2.5%
2 Benefits	25,540	36,953	50,616	31,640	49,923	(693)	-1.4%
3 Salaries and Benefits	111,954	143,860	196,097	119,959	191,804	(4,293)	-2.2%
4 Office and Operating Supplies	1,087	1,419	4,100	1,504	4,100	0	0.0%
5 Charges for Services	38,256	39,980	64,858	41,755	65,364	506	0.8%
6 Police Security	8,444	7,708	15,000	5,276	15,000	0	0.0%
7 Total Municipal Court Exp	\$159,741	\$192,968	\$280,055	\$168,495	\$276,268	(3,787)	-1.4%
Court Legal Services	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
8 Prosecuting Attorney	24,000	26,000	40,800	23,800	41,000	200	0.5%
9 Defense Attorney	31,500	30,800	44,450	21,975	42,500	(1,950)	-4.4%
10 Total Court Legal	\$55,500	\$56,800	\$85,250	\$45,775	\$83,500	(1,750)	-2.1%

Police Debt Service

Issue Date	Issue Amount	Type	Purpose	Maturity Date	Loan Balance	Payments		Total Debt Service
						Principal	Interest	
					12/31/2018			2018
2017	160,000	Internal	Police Vehicles	2022	160,000	32,000	800	32,800
					12/31/2019			2019
					128,000	32,000	800	32,800
					12/31/2020			2020
					96,000	32,000	800	32,800
					12/31/2021			2021
					64,000	32,000	800	32,800
					12/31/2022			2022
2022				Paid	32,000	32,000	800	32,800
Total Equipment Replacement Fund Debt Service (2017 - 2021)								164,000

Fire Department - Expenditures

The City of Black Diamond contracts with Mountain View Fire and Rescue, formerly King County Fire District No. 44, for fire services. The department’s responsibilities include providing a minimum of two personnel on duty 24 hours a day, seven days a week in Black Diamond and providing rescue, fire suppression, fire prevention, fire marshal services, emergency medical services, disaster services, hazardous materials response, dispatch services, administrative services and public education activities to citizens. Fire investigation services are contracted through the King County Sheriff’s Department. An increase of 3.4% over estimated actuals this year was built into the 2019 budget to recognize cost of living adjustments and maintenance expenditures.

Fire Department Contract	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1 Fire District 44 Services	498,882	514,360	540,300	271,557	558,650	18,350	3.4%



Bachelor Buttons -Seattle Area

Master Development Review Team – Expenditures

This department was established to provide specific focus on the Master Planned Developments. There are two developments, Ten Trails and Lawson Hills. The review team and MDRT consultants are 100% funded by the developer. The team works closely with consultants hired to assist with financial analysis, civil and traffic engineering, environmental, surveying and geotechnical services. Their services are used to provide consulting and review of the Master Plan Developments according to the development agreements.

Infrastructure and landscaping are in, and homes are being constructed with some move-ins. Capital Outlay is not budgeted in 2019, and the increase in MDRT Consultants expenditures reflects future growth.

MDRT Funding Agreement Expenditures	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1 Wages	328,237	373,078	530,915	334,218	541,385	10,470	2.0%
2 Benefits	128,626	131,151	180,131	108,261	174,850	(5,281)	-2.9%
3 Salaries and Benefits	456,862	504,229	711,046	442,479	716,235	5,189	0.7%
4 Office and Operating Supplies	3,207	7,663	14,600	4,787	13,600	(1,000)	-6.8%
5 Charges for Service	90,333	213,020	92,442	53,356	99,670	7,228	7.8%
6 Capital Outlay	-	-	60,000	42,614	-	(60,000)	-100.0%
7 Total MDRT Expenditures	\$550,403	\$724,911	\$878,088	\$543,235	\$829,505	(\$48,583)	-5.5%

MDRT Funding Agreement Expenditures	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1 MDRT Legal Services	20,642	43,193	50,000	16,049	50,000	-	0.0%
2 MDRT Fiscal Analysis		-	10,000	-	10,000	-	0.0%
3 MDRT Civil Engineering	224,889	533,939	375,000	153,317	575,000	200,000	53.3%
4 MDRT Traffic Engineering	17,780	12,979	15,000	20,421	400,000	385,000	2566.7%
5 MDRT Environmental Consultant	2,325	4,935	30,000	10,408	30,000	-	0.0%
6 MDRT Geotech	61,516	3,925	15,000	9,142	25,000	10,000	66.7%
7 MDRT Surveyor	1,674	10,189	30,000	4,765	30,000	-	0.0%
8 Hearing Examiner		3,197	50,000	-	50,000	-	0.0%
9 MDRT- Prof Svcs - Planning		-	200,000	131,890	300,000	100,000	50.0%
10 MDRT Bldg Ins/Bld Off/Plans Examiner		-	200,000	15,101	50,000	(150,000)	-75.0%
11 Total MDRT Consultant Expenditures	\$328,826	\$612,357	\$975,000	\$361,092	\$1,520,000	\$545,000	55.9%

Black Diamond Cemetery - Expenditures

The Black Diamond Historical Cemetery is located in Black Diamond on Cemetery Hill Road, off Roberts Drive.

The earliest gravestone dates back to 1880 and the cemetery now contains over 1,100 graves. The tombstones show cultural diversity and tragedy that existed in town when coal mining was at its peak. At least half a dozen graves belong to those of mine workers who died in explosions in 1902, 1910 and 1915. Graves mark residents who came from countries such as Italy, Australia, Russia and Germany. A Civil War veteran was laid to rest there, as well as children who died in the early 1900s due to epidemics of small pox and influenza.

The city operates and maintains the historic Black Diamond Cemetery. This involves coordinating burials, sale of plots, providing physical burial, and maintaining the grounds. The burial fees are set to cover the costs associated with the services. The Public Works crew mows and trims the cemetery once a week during the heavy grass growing months and once every two weeks or so for the drier months or dormant season. Additional niches are being added to the Cemetery in 2018.

Cemetery Expenditures	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1 Wages	9,840	9,821	10,724	4,240	6,923	(3,801)	-35.4%
2 Benefits	4,205	4,145	4,381	1,808	2,761	(1,620)	-37.0%
3 Salaries and Benefits	14,045	13,966	15,105	6,048	9,684	(5,421)	-35.9%
4 Office and Operating Supplies	560	278	1,845	365	1,989	144	7.8%
5 Charges for Services	1,150	1,305	2,147	620	1,977	(170)	-7.9%
6 Excise Taxes	125	81	150	65	100	(50)	-33.3%
7 Cemetery Lot Buy Back	-	-	-	2,500	-		
8 Total Cemetery Expenditures	\$15,879	\$15,630	\$19,247	\$9,598	\$13,750	(\$5,497)	-28.6%



California poppy, *Eschscholzia californica*

Special Revenue Funds

These are funds established by governments to collect money that must be used for a specific project. Special revenue funds provide an extra level of accountability and transparency to taxpayers that their tax dollars will go toward an intended purpose.



Purple Monkey Flower (North Cascades)

Fire Impact Fee Fund

Per City Ordinance 12-980, Fire Impact Fees are charged to new development and building expansions within the City limits. For a new residential home in Black Diamond, the fee is \$1,783.13 for homes without sprinkler systems.

The implementation of the fee came after a 2011 Fire Impact Fee Study, which developed the methodology and to ensure compliance with Washington laws and City Code. Future capital costs will be funded with a combination of impact fees and city funds. The city is accumulating funds to replace growth related fire equipment and facilities.

Fire Impact Fee Fund 107	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE							
2 Beginning Cash and Investments	48,570	183,127	209,270	205,493	474,993	265,723	127.0%
3 Fire Impact Fees	134,168	20,540	265,000	165,900	300,000	35,000	13.2%
4 Interest Income	389	1,826	2,000	3,016	6,000	4,000	200.0%
5 Subtotal Fire Impact Fee Revenue	134,557	22,365	267,000	168,916	306,000	39,000	14.6%
6 Total Fire Impact Fee Sources	\$183,127	\$205,493	\$476,270	\$374,409	\$780,993	\$304,723	64.0%

Fire Impact Fee Fund 107	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1 EXPENDITURES							
2 Transfer out to Fire Equipment 500-100			475,000		600,000	125,000	26.3%
3 Subtotal Fire Impact Fee Expenditures			475,000		600,000	125,000	26.3%
4 Ending Cash and Investments	183,127	205,493	1,270	374,409	180,993	179,723	14151.4%
5 Total Fire Impact Fee Uses	\$183,127	\$205,493	\$476,270	\$374,409	\$780,993	\$304,723	64.0%



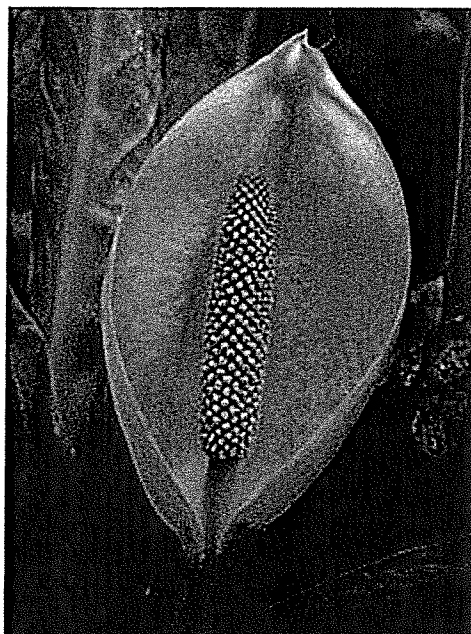
Washington’s State Flower: Coast, Pacific, or Big Leaf Rhododendron

Traffic Mitigation Fund

The Traffic Mitigation Fund was created in August 2016 for the purpose of collecting funds from the Enumclaw School District, in an agreement with the city to contribute to improving safety in four intersections nearby the new school. Since 2016, other traffic mitigation fees have been collected for specific traffic improvements.

Traffic Mitigation Fees Fund 109	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE							
2 Beginning Cash and Investments		74,307	83,840	84,305	125,805	41,965	50.1%
3 Traffic Mitigation Fees	74,217	9,258	150,000	67,859	70,000	(80,000)	-53.3%
4 Interest Income	90	739	800	1,061	2,200	1,400	175.0%
5 Subtotal Traffic Mitigation Revenue	74,307	9,997	150,800	68,920	72,200	(78,600)	-52.1%
6 Total Traffic Mitigation Sources	\$74,307	\$84,305	\$234,640	\$153,224	\$198,005	(\$36,635)	-15.6%

Traffic Mitigation Fees Fund 109	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1 EXPENDITURES							
2 Transfer out to Park Street Project			30,000			(30,000)	-100.0%
3 City Share: Other Traffic Improvements			204,640		198,005	(6,635)	-3.2%
4 Subtotal Traffic Mitigation Exp.			234,640		198,005	(36,635)	-15.6%
5 Ending Cash and Investments	74,307	84,305		153,224			
6 Total Traffic Mitigation Uses	\$74,307	\$84,305	\$234,640	\$153,224	\$198,005	(\$36,635)	-15.6%



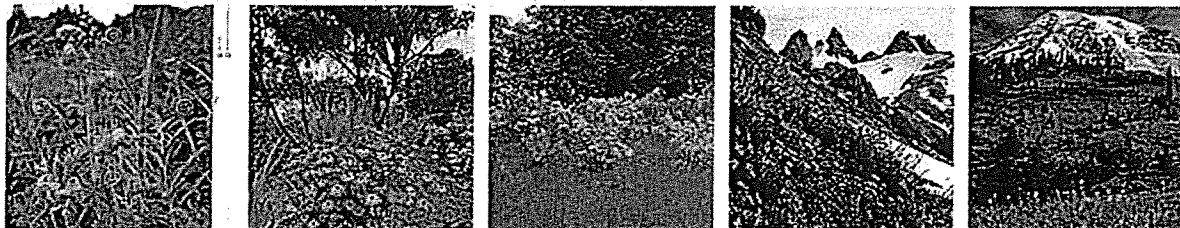
Western Skunk Cabbage: Named for the distinctive "skunky" odor that it emits

Equipment Replacement Funds

Equipment Replacement Funds include Fire, Public Works and Police equipment replacements. Some examples of equipment are police and fire vehicles, utility trucks and machinery.

Fire Equipment Replacement Fund 510-100		2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1	REVENUE							
2	Beginning Cash and Investments	46,117	65,880	66,380	66,380	36,310	(30,070)	-45.3%
3	Investment Interest	203	500	600	620	900	300	
4	Transfer in REET 1	25,000						
5	Subtotal Fire Equipment Revenue	25,203	500	600	620	900	300	50.0%
6	Total Fire Equipment Sources	\$71,320	\$66,380	\$66,980	\$67,000	\$37,210	(\$29,770)	-44.4%

Fire Equipment Replacement Fund 510-100		2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1	EXPENDITURES							
2	Fire Truck Repairs	5,440		29,900			(29,900)	-100.0%
3	Future Fire Building and Equip.			37,080		37,210	130	0.4%
4	Subtotal Fire Equipment Expenditures	5,440		66,980		37,210	(29,770)	-44.4%
5	Ending Cash and Investments	65,880	66,380		67,000			
6	Total Fire Equipment Uses	\$71,320	\$66,380	\$66,980	\$67,000	\$37,210	(\$29,770)	-44.4%

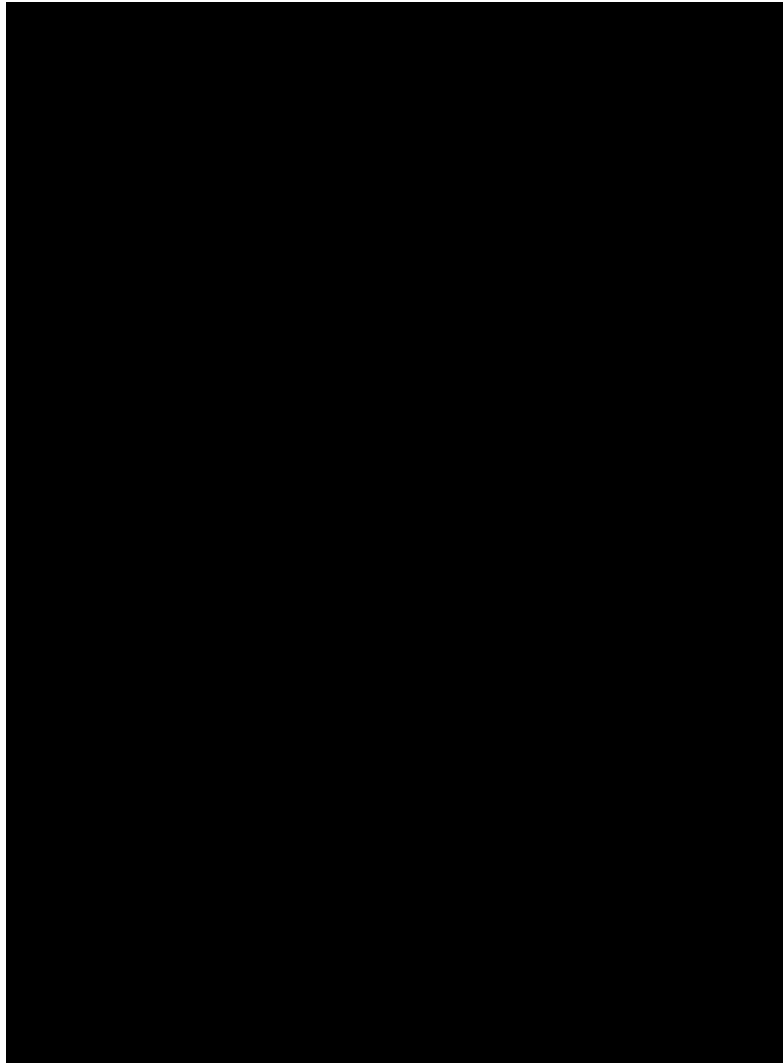


Public Works Equipment Replacement Fund 510-200		2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1	REVENUE							
2	Beginning Cash and Investments	208,403	204,319	258,647	258,647	204,269	(54,378)	-21.0%
3	Investment Interest	951	2,344	2,000	2,904	6,000	4,000	200.0%
4	Surplus Sales		4,550					
5	Transfer in From Water Operating	10,000	10,000	10,000	10,000	10,000		
6	Transfer in From Sewer Operating	10,000	10,000	10,000	10,000	10,000		
7	Transfer in From Stormwater Operating	10,000	10,000	10,000	10,000	10,000		
8	Transfer in From Street Fund	10,000	10,000	10,000	10,000	10,000		
9	Transfer in From General Fund			7,000	12,000	7,000		
10	Transfer in REET I	7,000	7,500					
11	Subtotal PW Equipment Revenue	47,951	54,394	49,000	54,904	53,000	4,000	8.2%
12	Total PW Equipment Sources	\$256,354	\$258,712	\$307,647	\$313,551	\$257,269	(\$50,378)	-16.4%

Utility Funds

Utility funds are used for services provided to the public on a user charge basis, similar to the operation of a commercial enterprise.

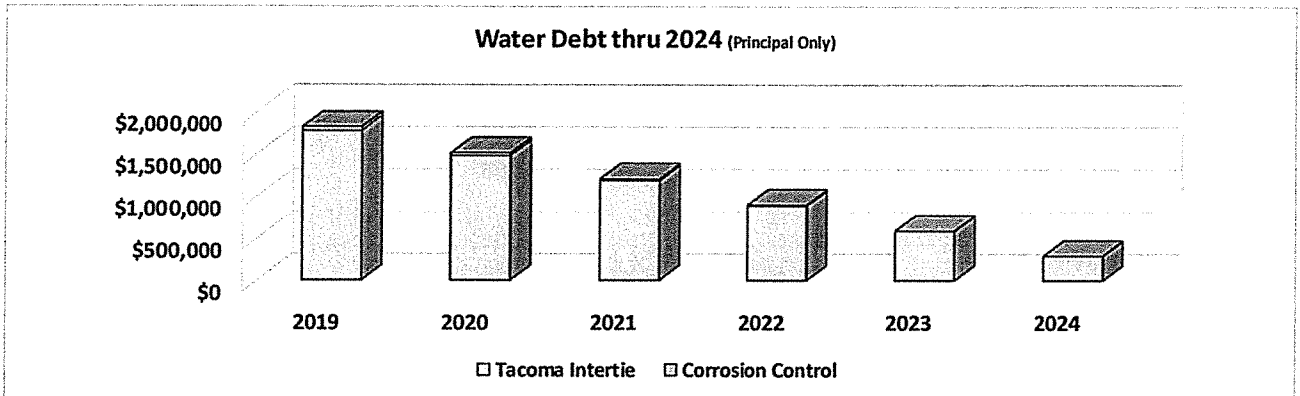
Black Diamond has Water, Sewer and Stormwater utilities.



One of the most spectacular aspects of Mt. Rainier National Park is its world-renowned wildflower meadows. No matter what the length of your stay, a stroll among these seemingly endless fields of wildflowers is a must-do. Each July and August, Mt. Rainier's meadows burst with color.

Water Debt Service 2019

Issue Date	Issue Amount	Type	Purpose	Maturity Date	12/31/2018 Debt Owed	2019 Principal	2019 Interest	2019 Total Debt Svc	2019 Debt Payment		
									Water Operating	Developer	Total 2019 BD
2006	180,000	PWTF	Cor Contri	2022	45,000	11,250	225	11,475	11,475		11,475
2005	3,407,063	PWTF	Tac 500mg	2024	1,181,836	197,070	5,895	202,965	202,965		202,965
	256,064	PWTF	Tac city 1st	2024							
	1,784,693	PWTF	Pump Fac, Res & lines	2024	591,095	98,419	2,970	101,389		101,389	
	5,447,820	PWTF			1,772,931	295,489	8,865	304,354	202,965	101,389	202,965
Totals	5,627,820				1,817,931	306,739	9,090	315,829	214,440	101,389	214,440
					Total Net Water Fund 2019 Debt Service						\$214,440
Less Developer Responsibility Palmer					(\$591,095)						
Net City Liability					\$1,226,836						



Jeffery's Shooting Star found in subalpine zones is a show stopper!

Stormwater Operating Fund 410

The Stormwater Utility maintains 9 storm ponds, 9 miles of storm pipe, 572 catch basins, two bio-infiltration systems, one stormwater filter system and approximately 20 miles of ditches and flow paths. These activities help preserve the public road system and protect the environment. The city also oversees activities dealing with controlling storm water quality including education, enforcing stormwater codes on construction and new development, monitoring private stormwater systems maintenance, monitoring the effectiveness of city programs, monitoring water quality in the city, participation in WIRA 9 Water Quality Initiative providing coverage from the Endangered Species Act claims and reporting to Department of Ecology.

The stormwater utility mitigates the storm water impact of urban living on the environment for \$16 per month per household. The city is studying rates in November 2018 will review rate increase options for 2019. A new Administrative Assistant III position in 2019 has increased a portion of salaries and benefits in this fund.

Stormwater Fund 410		2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1	REVENUE							
2	Beginning Cash and Investments	102,303	99,074	102,574	103,277	86,864	(15,710)	-15.3%
3	Stormwater Charges	356,042	378,643	370,200	205,164	370,000	(200)	-0.1%
4	Ecology and Other Grants		-	25,000	6,353	25,000	0	0.0%
5	Stormwater Inspection Fees	11,910	8,585	22,000	6,712	14,800	(7,200)	-32.7%
6	PW Engr Civil Allocation		5,791	-	2,812	16,000	16,000	
7	Interest and Misc.	639	992	900	5,514	2,400	1,500	166.7%
8	Subtotal Stormwater Revenue	368,592	394,012	418,100	226,555	428,200	10,100	2.4%
9	Total Stormwater Sources	\$470,895	\$493,086	\$520,674	\$329,832	\$515,064	(\$5,610)	-1.1%

Stormwater Fund 410		2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1	EXPENDITURES							
2	Wages	134,364	156,730	179,484	109,305	186,630	7,146	4.0%
3	Benefits	59,482	68,619	82,514	47,024	87,048	4,534	5.5%
4	Salary and Benefits	193,845	225,349	261,998	156,329	273,678	11,680	4.46%
5	Supplies	6,216	6,315	13,947	9,417	15,063	1,116	8.00%
6	Services and Charges	161,760	148,145	179,425	100,160	176,643	(2,782)	-1.55%
7	Subtotal Operating Expenditures	361,821	379,809	455,370	265,906	465,384	10,014	2.2%
8	Transfer out Capital Equip Replacement	10,000	10,000	10,000	10,000	10,000		
9	Total Stormwater Fund Expenditures	371,821	389,809	465,370	275,906	475,384	10,014	2.2%
10	Ending Cash and Investments	99,074	103,277	55,254	53,926	39,680	(15,574)	-28.2%
11	Total Stormwater Fund Uses	\$470,895	\$493,086	\$520,624	\$329,832	\$515,064	(\$5,560)	-1.1%

Real Estate Excise Tax I – 311 (REET I)

Washington State levies a real estate excise tax (REET) on all property sales of 1.28% of a property's full selling price. A locally-imposed tax is also authorized, though the rate and uses of the funds differ by population size and whether the city or county is planning under the Growth Management Act (GMA). All cities are allowed to levy a 0.25% tax on property sales (REET I), cities and counties that are planning under the GMA may also levy a second quarter percent tax (REET II).

This Fund is specifically to be used for General Government Capital Projects, Fund 310, and General Government Capital Expenditures in the 510 Fund. The 2019 budget anticipates an increase in revenue due to increasing construction and sale of homes.

General Government REET I Fund - 311	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1 REVENUE							
2 Beginning Cash and Investments	130,257	165,857	148,850	131,816	176,516	27,666	18.6%
3 1/4% Real Estate Excise Tax	163,050	107,622	200,000	175,006	250,000	50,000	25.0%
4 LGIP Investment Interest	549	1,295	2,000	1,477	3,500	1,500	75.0%
5 Total REET I Revenue	163,599	108,917	202,000	176,483	253,500	51,500	25.5%
6 Total REET I Sources	\$293,856	\$274,774	\$350,850	\$308,298	\$430,016	\$79,166	22.6%

General Government REET I Fund - 311	2016 Actual	2017 Actual	2018 Budget	2018 Thru August	2019 Prelim Budget	Budget \$ Change	Budget % Change
1 EXPENDITURES							
2 Transfer to 310 Fund	96,000	135,458	207,500	207,500	179,390	(28,110)	-13.5%
3 Transfer 510 Fund - Police & Fire Equip.	32,000	7,500			55,000	55,000	
4 Total REET I Expenditures	128,000	142,958	207,500	207,500	234,390	26,890	13.0%
5 Ending Cash and Investments	165,856	131,816	143,350	100,798	195,626	52,276	36.5%
6 Total REET I Uses	\$293,856	\$274,774	\$350,850	\$308,298	\$430,016	\$79,166	22.6%



Fund 310 - General Government Capital Projects-2019

Project Name	Project		Source of Revenue				Source of Expenditures			
	CIP #	Note	Beg C&I	REET I Trf In	Grants	Trails Rev/Trf In	Total Revenue	Expenditure	Trf Out	Total Expenditure
1 Ginder Creek Trails	P1		82,956		15,000	9,000	106,956	106,956		106,956
2 Grant Matching	P2			2,500			2,500	2,500		2,500
3 Rehab E. Ginder Cr Prop	P6	Update		35,000			35,000	35,000		35,000
4 Lake Sawyer Park Pay Station	P8			20,000			20,000	20,000		20,000
5 Replace Fire Truck	F1	Update	85,000	28,890		586,110	700,000	700,000		700,000
6 Replace Patrol Car	L1		50,000	55,000			105,000	105,000		105,000
7 General Govt/Police Tech	G1			83,000			83,000	83,000		83,000
8 General Government Reno	G2			10,000			10,000	10,000		10,000
9 Total Gen Govt Projects			217,956	234,390	15,000	595,110	1,062,456	1,062,456	0	1,062,456

Fund 320 - Public Works Capital Projects

Project Name	Project		Source of Revenue				Source of Expenditures			
	CIP #	Note	Beg C&I	REET I I Trf In	Grants	Developer	Total Revenue	Expenditure	Trf Out	Total Expenditure
1 Gen Street Improvements	T1			30,000			30,000	30,000		30,000
2 Grant Matching	T2			40,000			40,000	40,000		40,000
3 Downtown Public Parking-Eng.	T8			25,000			25,000	25,000		25,000
4 Roberts Drive Rehabilitation	T12	Update		29,000	450,000	46,000	525,000	525,000		525,000
5 232nd Ave SE Asphalt Overlay	T7	Update		30,000	170,000		200,000	200,000		200,000
6 Total PW Capital Projects				154,000	620,000	46,000	820,000	820,000	0	820,000

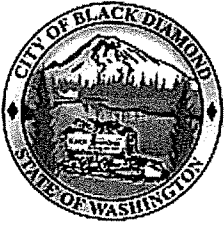
WSFFA Partners - Fund 402 Capital Projects

Project Name	Project		Source of Revenue				Source of Expenditures			Ending Fund Balance	Total Uses
	#	Note	Beg C&I	Grants	Partners	Total Revenue	Expenditure	Trf Out	Total Expenditure		
1 WSFFA Deposit			70,000			70,000				70,000	70,000
2 Spring Source Rehab	W1	Update			3,190,000	3,190,000	3,190,000		3,190,000		3,190,000
3 Total WSFFA Projects			70,000	0	3,190,000	3,260,000	3,190,000		3,190,000	70,000	3,260,000

Water Capital Projects - 404

Project Name	Project		Source of Revenue				Source of Expenditures			EFB	Total Uses
	#	Note	Beg C&I	Trf In Wtr Res	Conn Chg/Int Inc	Trf in Wtr Op	Total Revenue	Expenditure	Trf Out		
1 Water Comp Plan	W4	Carryover	95,000				95,000	95,000		95,000	95,000
2 Fire Flow Loop/N Comm	W2			72,500			72,500	72,500		72,500	72,500
3 4.3 Mil Gal tank Mtc	W3			35,000			35,000	35,000		35,000	35,000
4 Asbestos Wtr Main-Study	W5			1,200			1,200	1,200		1,200	1,200
5 SCADA System Imp	New			77,323			77,323	77,323		77,323	77,323
6 Water Capital Reserve Fund			351,970		63,072	125,000	540,042		186,023	186,023	354,019
7 Total Water Capital Projects			446,970	186,023	63,072	125,000	821,065	281,023	186,023	467,046	354,019

2019 Employee Allocations by Funding Source							
Positions	Full Time Equivalent (FTE)	Funding Agreement	General Fund	Street Fund	Water Fund	Sewer Fund	Storm water Fund
1 City Clerk							
2 City Clerk/HR Manager	1.00		0.70		0.10	0.10	0.10
3 Administrative Assistant II	1.00		0.10		0.30	0.30	0.30
4 Deputy City Clerk	1.00		0.50	0.04	0.15	0.15	0.16
5 Total City Clerk	3.00		1.30	0.04	0.55	0.55	0.56
6 Finance Department							
7 Finance Director	1.00		0.70		0.10	0.10	0.10
8 Deputy Finance Director	1.00		0.72		0.09	0.10	0.09
9 Senior Accountant	1.00		0.60	0.04	0.12	0.12	0.12
10 Total Finance	3.00		2.02	0.04	0.31	0.32	0.31
11 Information Technology							
12 Information Service Manager	0.80	0.10	0.44	0.02	0.09	0.09	0.07
13 Total Info Technology	0.80	0.10	0.44	0.02	0.09	0.09	0.07
14 Police Department							
15 Police Chief	1.00		1.00				
16 Police Commander	1.00		1.00				
17 Sergeant	2.00		2.00				
18 Police Officers	5.00		5.00				
19 Police Records Coordinator	1.00		1.00				
20 Police Clerk	0.73		0.73				
21 Total Police Department	10.73		10.73				
22 Municipal Court							
23 Court Administrator	1.00		1.00				
24 Court Clerk	1.00		1.00				
25 Total Court	2.00		2.00				
26 Community Development							
27 Community Development Director	1.00		1.00				
28 Sr. Planner (Vacant)	1.00		1.00				
29 Building Official	1.00		1.00				
30 Permit Technician Supervisor	1.00		1.00				
31 Permit Technician	1.00		1.00				
32 Total Community Development	5.00		5.00				
33 Master Dev Review Team (MDRT)							
34 MDRT & Economic Dev Director	1.00	1.00					
35 Construction Inspector Supervisor	1.00	1.00					
36 Construction Inspector	1.00	1.00					
37 Senior Accountant	0.75	0.75					
38 Total MDRT Review Team	3.75	3.75					
39 Facilities Department							
40 Facilities Equipment Coordinator	1.00		0.80	0.05	0.05	0.05	0.05
41 Total Facilities	1.00		0.80	0.05	0.05	0.05	0.05
42 Public Works							
43 Public Works Director	1.00		0.06	0.26	0.23	0.23	0.22
44 Capital Project/Program Manager	1.00			0.25	0.25	0.25	0.25
45 Administrative Assistant III (new)	1.00		0.15	0.25	0.35	0.15	0.10
46 Utilities Supervisor	1.00		0.05	0.23	0.24	0.24	0.24
47 Utility Worker	2.00		0.10	0.40	0.50	0.50	0.50
48 Utilities Operator	1.00		0.04	0.21	0.28	0.22	0.25
49 Seasonal Maintenance	0.33		0.15	0.07	0.07		0.04
50 Total Public Works	7.33		0.55	1.67	1.92	1.59	1.60
51 Total Budget Positions (FTE's)	36.61	3.85	22.84	1.82	2.92	2.60	2.59



CITY OF BLACK DIAMOND

2018 Calendar for 2019 Budget Meetings As Passed by Resolution 18-1253

	Process	Work Study	City Council	State Law Limitations
1	Budget CALL: Budget requests and instructions go out to all departments			By Sept 10
2	Estimates to be filed with Finance/ City Clerk			By Sept 24
3	<u>Special Meeting</u> Workstudy 6pm - CAO provides Council with current info on Revenue from all sources as adopted in 2018 Budget, provides the Clerk's proposed Prelim 2019 Budget for General Fund and 2019 Budget totals for all funds including debt service.	Sept 27		October 1
4	City Clerk Submits to CAO the proposed prelim budget setting forth the complete financial program			October 1
5	Workstudy Meeting 5:30 – General Fund Budget REV and EXP for Public Safety, Community Development, Parks etc.	Oct 18		Oct 16 – Nov 15
6	<u>Special Meeting</u> - Workstudy – Public Works Budgets for REV and EXP for Street, Water, Sewer, Stormwater, REET I&II and Gen Govt, Utilities, Capital Projects and Debt Service.	Oct 25		Oct 16 – Nov 15
7	Mayor prepares Preliminary Budget and message and files with Council and Clerk		Nov 1	Nov 1
8	City Clerk publishes notice of Public Hearing on 2019 Budget and filing of Preliminary Budget – once a week for two consecutive weeks			Nov 1 – Nov 20
9	<u>Special Meeting</u> - Public Hearing on Revenue Sources including possible increases in Property Tax.		Nov 8	Oct 16 – Nov 15
10	Copies of Preliminary Budget made available to the public		Nov 15	Nov 15
11	Preliminary 2019 Budget Document ready. City Council holds 1 st Public Hearing on 2019 Budget		Nov 15	Nov 1 – Nov 30
12	Adopt Property Tax 2019, forward to King County by 11/30/2018		Nov 15	Nov 30
13	<u>Special Meeting</u> - Final Budget Hearing on 2019 Budget		Dec 3	Dec 3
14	File Final Property tax worksheet and Ordinances with King County			Dec 3
15	City Council adopts Final 2019 Budget and submits to State Auditor and Association of Washington Cities		Dec 3 or 6	Dec 31

Budgeted 2019 Positions	2019 Salary Schedule					
	BOLD = Filled Positions					
	Step 1	Step 2	Step 3	Step 4	5 & On	
	9,345	9,649	10,112	10,478	10,848	
	8,033	8,435	8,837	9,238	9,640	
✓	Court Administrator	5,891	6,159	6,427	6,694	6,962
	Court Clerk (hourly)	19.00	20.59	22.17	23.76	25.33
✓	Court Clerk	3,293	3,569	3,842	4,118	4,391
	Accounts Payable Clerk (hourly)	17.91	19.34	20.89	22.56	24.93
✓	MDRT & Economic Director	7,498	7,899	8,301	8,703	9,104
	City Attorney	8,161	8,569	8,997	9,447	9,919
✓	City Clerk/HR Manager	7,498	7,899	8,301	8,703	9,104
✓	Deputy City Clerk	4,499	4,814	5,128	5,443	5,757
✓	Finance Director	7,498	7,899	8,301	8,703	9,104
✓	Deputy Finance Director	6,631	7,013	7,396	7,778	8,161
	Utility Clerk	3,213	3,481	3,749	4,017	4,284
✓	Senior Accountant	4,589	4,910	5,231	5,552	5,872
✓	MDRT Senior Accountant (hourly)	25.79	27.08	28.43	29.86	31.35
	Accountant 1 Journey (hourly)	16.61	17.43	18.30	19.22	20.18
✓	Administrative Assistant 2	3,294	3,568	3,843	4,117	4,392
	Administrative Assistant 1	2,356	2,544	2,731	2,919	3,106
✓	Information Services Manager .8 FTE	6,962	7,364	7,766	8,167	8,569
✓	Police Chief	10,236	10,585	11,008	11,287	11,692
✓	Police Commander	9,194	9,514	9,794	10,074	10,398
✓	Police Sergeant	8,292	8,757	-	-	-
✓	Police Officer	5,037	5,645	6,255	6,863	7,440
✓	Police Records Coordinator	4,499	4,814	5,128	5,443	5,757
✓	Police Clerk (hourly)	16.56	18.16	19.70	20.88	22.96
	Police Clerk	2,870	3,148	3,415	3,619	3,980
✓	Facilities Equipment Coordinator	4,499	4,814	5,128	5,443	5,757
	Human Resources Director	7,498	7,899	8,301	8,703	9,104
✓	Community Dev/Nat Resources Director	7,498	7,899	8,301	8,703	9,104
✓	Permit Technician Supervisor	5,891	6,159	6,427	6,694	6,962
✓	Permit Technician	4,499	4,814	5,128	5,443	5,757
	Permit Technician (hourly)	25.96	27.77	29.59	31.40	33.22
	Compliance Officer	4,499	4,814	5,128	5,443	5,757
✓	Senior Planner	5,355	5,622	5,903	6,198	6,508
	Planner	4,499	4,814	5,128	5,443	5,757
	MDRT Planner (hourly)	25.95	27.77	29.59	31.40	33.22
	Associate Planner	4,482	4,707	4,942	5,189	5,448
	Assistant Planner	4,181	4,391	4,610	4,840	5,082
✓	Building Official	6,962	7,364	7,766	8,167	8,569
	Parks Department Director	7,498	7,899	8,301	8,703	9,104
✓	Public Works Director	7,498	7,899	8,301	8,703	9,104
✓	Utilities Superintendent	6,962	7,364	7,766	8,167	8,569
✓	Construction Inspector Supervisor	6,962	7,364	7,766	8,167	8,569
✓	Construction Inspector	5,570	5,892	6,213	6,534	6,855
✓	Public Utilities Operator	4,949	5,034	5,133	5,231	5,330
✓	Capital Projects Program Manager	5,355	5,622	5,903	6,198	6,508
✓	Public Works Administrative Asst. 3	4,250	4,463	4,686	4,920	5,167
✓	Utility Worker-Facility/Eq/Utility Worker	3,406	3,735	4,064	4,394	4,745
	Utility Worker Seasonal (hourly)	13.24	13.90	-	-	-